

**City of American Falls ----- WILLOW BAY SHELTER RESERVATION PERMIT**

ITEM	QUANTITY	RATE	SUBTOTAL
Shelter Fee		\$50.00	
Cleaning Deposit (Refundable)		\$100.00	
Portable Restroom (1 for each 250 attendees)		\$80.00	
<b>TOTAL</b>			

\*Community events may petition Grounds Superintendent on number of porta potties required in advance of securing shelter permit. Porta potty fee must be paid in full at time of shelter permit.

A permit to use the Willow Bay Shelter on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

between the hours of \_\_\_\_\_ and \_\_\_\_\_ is hereby granted to :

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

For: Family Gathering \_\_\_\_\_ Group/Organization \_\_\_\_\_ Community Event \_\_\_\_\_

Please make Checks Payable to: **CITY OF AMERICAN FALLS**

**RULES:**

1. **Curfew—Parks closed to public from 11 p.m. to 6 a.m. except by permit.  
(Family or Organizational permit issued by City Clerk)  
(Community Event permit issued by City Clerk with Council approval)**
2. **Motorized vehicles not allowed driving or parking on the grass without prior approval.**
3. **No Glass containers allowed. ----- Pets must be on a leash.**
4. **Cleaning Deposit will be returned BY REQUEST ONLY within 60 days.**
5. **Please no smoking in shelters, bathrooms, or around playground equipment.**

**THIS PERMIT IS FOR PICNICKING ONLY.**

Commercial activities such as concerts, auctions, and garage sales are banned from all parks unless agreements, permits, or variances have been granted by the City Council.

The Lessee will be responsible for leaving the shelter and surrounding grounds in a neat and clean condition. Failure to do so will result in loss of shelter deposit, shelter reservation privileges, and the Lessee may be billed for clean-up costs incurred by the City at a rate of \$20/hour.

Shelter Reservation for the weekend must be made before noon on the preceding Friday. Twenty-four (24) hour notice is required on weekdays.

Employee Recording Transaction: \_\_\_\_\_

Signature of Lessee: \_\_\_\_\_

Return Date of Deposit: \_\_\_\_\_ Mailed: \_\_\_\_\_ Picked Up: \_\_\_\_\_

**APPLICATION FOR WAIVER OF PARK CURFEW  
(ORDINANCE #497)**

WILLOW BAY SHELTER (\_\_\_\_)

The LESSEE agrees, and shall insure, the group will abide by all City and State of Idaho laws including, but not limited to:

- \_\_\_\_\_ Nuisances
- \_\_\_\_\_ Disturbing the Peace
- \_\_\_\_\_ Littering

\_\_\_\_\_  
Signature of Lessee

APPROVED (\_\_\_\_)    DISAPPROVED (\_\_\_\_)

DATE: \_\_\_\_\_ CITY CLERK \_\_\_\_\_

Denial of this permit may be appealed to the City Council.