

August 3, 2016

REGULAR MEETING

A Regular Meeting of the City Council was called to order at 7:00 p.m. by Mayor Beitia.

PRESENT: Mayor Beitia, Council members Workman, Hofmeister, Hammond, Sorensen and Pankratz.

Also present City Clerk Herndon, Chief Wilkinson and Attorney Wittrock.

EXCUSED: Councilmember Jensen.

GUESTS: Chet Taylor, Arwyn Thornton, Amy Larsen, Shannon and Larry Nichols, and Daniel Moore from the Power County Press.

PLEDGE OF ALLEGIANCE.

**EMERGENCY ADDITIONS
TO AGENDA**

MOTION by Workman, seconded by Hammond, to add three emergency items to the agenda that have come up after the agenda was sent out Friday afternoon. They

will be blower issues at the WWTP, an Executive Session and a possible motion regarding personnel. Motion carried by unanimous vote of those members present.

MINUTES **MOTION** by Hammond, seconded by Workman, to approve the minutes for July as printed and distributed. Motion carried by unanimous vote of those members present.

KELLER ASSOCIATES **MOTION** by Workman, seconded by Sorensen, to approve Keller Associates invoice #54 for work done at the Wastewater Treatment Plant project. Motion carried by unanimous vote of those members present.

**STREET SIGN
UPGRADE ORDER**

MOTION by Workman, seconded by Sorensen, to authorize the Mayor to sign the order for the Retro Reflective traffic upgrade from Idaho Traffic Safety. Motion carried by unanimous

vote of those members present.

**WILLOW BAY
PAVING GRANT**

MOTION by Workman, seconded by Sorensen, to go out to bid for the Willow Bay Paving Grant on September 7, 2016, with a bid opening on October 4, 2016 at 2:00 p.m. at City Hall and a bid award at the

October 5, 2016 Regular Council Meeting. Motion carried by unanimous vote of those members present.

**PUBLIC HEARING
FY2017 BUDGET
APPROPRIATION**

There was a Public Hearing scheduled for this date and time to consider and take public comment on the proposed Appropriation ordinance for the FY2017 budget. Mayor Beitia opened the public hearing. There was no one present for this hearing and the Mayor

closed the hearing.

August 3, 2016 Regular Meeting

Page 2

**PROPOSED APPROPRIATION
ORDINANCE-1ST READING**

The proposed appropriation ordinance for FY2017 was read at length for its first reading by the City Clerk.

**FALLSVIEW CEMETERY
WATER REQUEST**

Chet Taylor and Arwyn Thornton were present from Fallsview Cemetery. They are presently using water from Idaho Power for irrigation purposes at the Cemetery. They have been notified that they will no longer be able to use that source for irrigating in the future. They were present to ask about the possibility of getting city water to use at their location. The Mayor set a meeting for August 15th at City Hall for the involved parties as well as the City Water department to discuss this further.

Councilmember Sorensen left the meeting.

**FIRST RESPONDERS
APPRECIATION EVENT
SHELTER RESERVATION**

Shannon Nichols, Larry Nichols, and Amy Larsen were present to request the use of Vard Meadows Park shelter and area for a First Responders Appreciation day that they are planning. They have reserved the shelter on Saturday, July 17, 2016 for this event, there will be a short ceremony at 11:00 and they encouraged the Mayor and Council to attend.

**REQUEST FOR PROPOSALS
FOR SERVICES FOR
POSSIBLE CDBG GRANT**

MOTON by Hofmeister, seconded by Hammond, to publish a RFP for both grant administration services and engineering services for a possible Community Development Block Grant for system upgrades near the hospital hill and Roosevelt Street. It will be published in the Power County Press with a bid opening to be set according to counsel recommendations. Motion carried by unanimous vote of those members present.

WWTP BLOWERS

MOTION by Workman, seconded by Hammond, to pursue the purchase of a 30hp blower for the WWTP and to approve the most effective disposal of an existing 75 hp blower at Superintendent Cortez's discretion . This purchase will be paid out of WWTP Capital Improvement funds and the department is authorized to submit the needed paperwork to USDA RD for the needed change order. Motion carried by unanimous vote of those members present.

JULY BILLS:

MOTION made by Hammond, seconded by Workman, to authorize payment of July bills as printed and distributed. Councilmember Hammond has reviewed the bills and found all in order. Motion carried by unanimous vote of those members present.

EXECUTIVE SESSION

MOTION by Hofmeister, seconded by Hammond, to enter into Executive Session to consider personnel matters as provided by IC67-2345 (1) (a) & (b). Motion passed by roll call vote as follows:

August 3, 2016 Regular Meeting

Page 3

Workman	Aye	Sorensen	Absent
Hofmeister	Aye	Pankratz	Aye
Hammond	Aye	Jensen	Aye

The Council came out of Executive Session at 8:50 p.m. and reconvened the Regular meeting.

PUBLIC WORKS **CO-ORDINATOR** **POSITION** **MOTION** by Workman, seconded by Hammond, to authorize the Mayor, Clerk and Public Works Coordinator to develop a firm job description for the Public Works Coordinator position and further advertise it in the Power County Press and other appropriate places with these three to decide on an appropriate closing date. Motion carried by unanimous vote of those members present.

PUBLIC WORKS **INTERN PROGRAM** **MOTION** by Workman, seconded by Hammond, to authorize the Mayor, Clerk and Public Works Coordinator to investigate a Public Works Intern position and program versed in grant writing and public policy from Idaho State University and/or other Universities. Motion carried by unanimous vote of those members present.

There being no further business to come before the Council, the meeting was adjourned at 8:55 p.m., upon motion duly made and passed, to reconvene on Wednesday, August 17, 2016 at 7:00 p.m.

Mayor Marc Beitia

City Clerk Robyn Herndon